



# Southwestern Child Development Commission, Inc.

...excellence in early childhood education

Est. 1972

## Employment Opportunity

### Child Care Resource and Referral

#### NC Eastern School Age Regional Consultant

Southwestern Child Development Commission, Inc. is honored to seek a qualified applicant with grant funding made possible by NC DHHS/DCDEE for a full-time position to support the NC School Age Initiative. The team member will work regionally with CCR&R staff who offer school age professional development and technical assistance to ensure equity and consistency of services delivered to school age programs. A qualified candidate must be able to provide training in both face-to-face and online formats and be able to facilitate train the trainer events. A candidate should also have experience in providing technical assistance to child care programs.

Qualifications: Applicants must have at least a Bachelor's Degree in School Age Education, Early Childhood Education or related field and three years qualifying management experience in an early childhood setting. Applicant should be proficient in current NC Child Care Licensure Rules & Regulations. NCICDP Level 11 School Age Certification with professional development and technical assistance endorsements preferred. Strong training and demonstrated competence with online training platforms preferred. Computer skills and knowledge or adaptability to learn multiple software applications is a must. Flexible night and weekend work is required. Applicants must have a valid NC Driver's License and a car available for work. Applicants with a combination of related educational and experience qualifications will be considered.

A willingness to continued personal and professional growth and a collaborative approach to team values of diversity and inclusion are required.

Applicants must have a valid NC Driver's License and a car available for work. Only those applicants most qualified based on education and experience will be interviewed.

To apply, submit an NC State Application for Employment (PD107) to Human Resources, Southwestern Child Development Commission ([www.swcdcinc.org](http://www.swcdcinc.org)) or mail to: PO Box 250, Webster, NC 28788. Applications may also be faxed to (828) 631-1860 or emailed to: [jobs@swcdcinc.org](mailto:jobs@swcdcinc.org).

***\*SWCDC is committed to creating a diverse environment and is proud to be an equal opportunity employer. We do not discriminate in hiring and personnel procedures against any applicant for employment or employees because of race, national origin, religion, sex (including gender identity, sexual orientation, and pregnancy), age, disability or genetic information.***

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Serving Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain Counties  
A Child Care Resource and Referral Agency, 1-800-662-4158

**Agency Mailing Address**  
PO Box 250  
Webster, NC 28788  
[www.swcdcinc.org](http://www.swcdcinc.org)

**Main Office**  
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F. 828-586-4039

**Haywood County Office**  
P. 828-456-4473  
F. 828-452-1914

**Cherokee County Office**  
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